



# PDF Studio Knowledge Base – PDF Editing Software for Windows, Mac OS X, Linux

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## □ Manual offline registration

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On computers with no or restricted internet access (behind a proxy or firewall), users will need to use our manual registration process below.

## Step 1. Create Request

On the computer that you are trying to register:

1. Go to Help > License Information from the top menu. This will open the license dialog.
2. Click on the Activate License Key button.

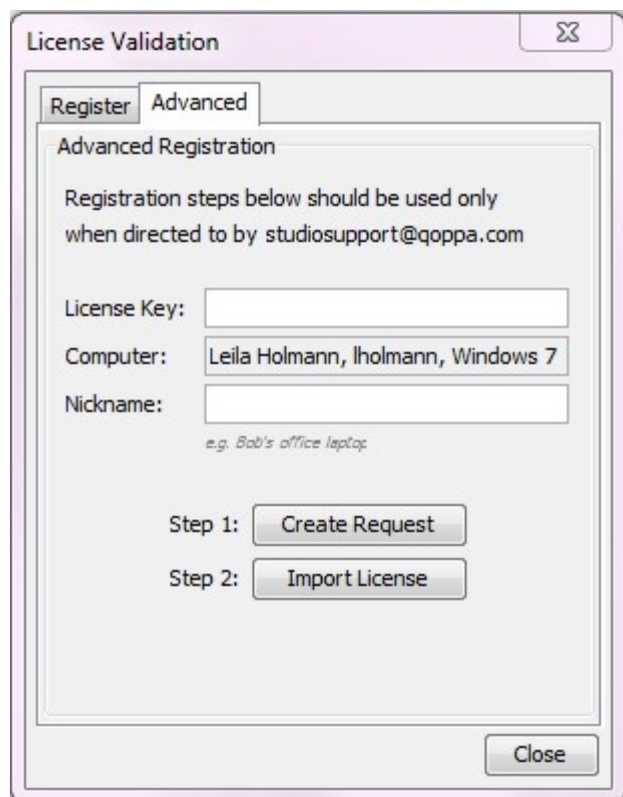
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3. Click on the second tab called “Advanced”.
4. Fill in License Key and Nickname
5. Click on “Create Request”
6. This will save a file called LicenseRequest.req on your machine
7. Email this file back to us at [studiosupport@qoppa.com](mailto:studiosupport@qoppa.com)



## Step 2. Import License

We will email you back a registration file.

To import the registration file into PDF Studio, follow the steps below:

1. Save the registration file on your desktop.
2. Open the License Validation dialog and go to the Advanced tab (steps 1 to 3 above)
3. Click on “Import License”.
4. Browse to the registration file on your desktop.
5. PDF Studio will validate the registration file on your computer and activate the production version.

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